

Privacy Collection Notice and Consent Record

INFO-FRM-001 | Privacy Information and Cybersecurity System

Version	1.0 - Approved
Owner	Shantell Sydenham - Director
Approved by	Shantell Sydenham - Director
Approval / effective date	28 July 2026 Next review: 28 July 2027, or earlier following material change
Status	Active - approved worker issue

Collection

Person / date / collector
Information collected and purpose
Required or optional / consequence of not providing
Usual disclosures / systems / cloud or overseas handling

Rights and consent

Privacy policy, access, correction and complaint information provided
Consent choices and limits
Representative or decision support authority
Withdrawal / review / signatures

Restrict access to this record and attach objective evidence. Seek legal, privacy or technical advice where the assessment is uncertain.

Every participant has a story. Our role is to walk beside them as the next chapter unfolds.

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